

**The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (Regulation 13(4))**

**EXECUTIVE DECISION BY OFFICER**

**Issue Date: 7 February 2013**

<b>Ref No:</b> OD0001	<b>Date of Decision:</b> 1 February 2013	<b>Decision Maker (Officer):</b> Corporate Director (Public Experience ) – June Clare
--------------------------	---	--

**SUBJECT OF DECISION: Procurement of two vehicles for Environmental Services**

**Decision:**

To procure two vehicles for Environmental Services, using the B.D.C. Framework agreement PROC08-0078

**Reason for Decision:**

Vehicles required for the Environmental Services “Weekly Collection Support Scheme”

**Alternative Options Considered (and rejected – together with reasons):**

None.

**Any conflict of interest declared by any executive member who is consulted by the Officer which relates to the decision:**

**If so, note of dispensation granted by the Chief Executive**

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (Regulation 13(4))

Executive Decision by Officer

Decision Maker (Officer):	JUNE CLARE, CORPORATE DIRECTOR
Is it a Key Decision?	No
Decision Made:	To procure 2 vehicles for Environmental Services, using the B.D.C. Framework agreement PROC08-0078
Reason for Decision:	Vehicles required for the Environmental Services "Weekly Collection Support Scheme"
Alternative Options Considered (and rejected - together with reasons):	None
Any conflict of interest declared by any executive member who is consulted by the officer which relates to the decision:  If so, note of dispensation granted by the Chief Executive:	No conflict of interest
Date of Decision:	1 February 2013

On completion, please forward this to [democraticservices@tendringdc.gov.uk](mailto:democraticservices@tendringdc.gov.uk)



Councillor N Turner  
The Wallet  
2<sup>nd</sup> Avenue  
Frinton on Sea  
Essex  
CO19 9ER

Please ask for: Mr David Hall  
Tel: (01255) 686661  
Fax: (01255) 686419  
E-mail: [dhall@tendringdc.gov.uk](mailto:dhall@tendringdc.gov.uk)

29 January 2013

Our Ref. cl/01/13

Dear Councillor Turner,

**QUOTATIONS FOR THE CONTRACT HIRE OF VEHICLES UP TO 7.5TONNES FOR ENVIRONMENTAL SERVICE RECYCLING VEHICLES**

In accordance with the Council's Contract Procedure Rules I write to advise you of the action I propose to take in respect of inviting quotations for the procurement of two vehicles for Environmental Services financed by the 'Weekly Collection Support Scheme'.

On 1 August 2009 Braintree District Council on behalf of the Procurement Agency for Essex let a framework agreement Ref **PROC08-0078** for the Contract Hire with Maintenance, of Commercial Vehicles up To 7.5 Tonnes.

An evaluation of supplier's references, financial viability and Health and Safety has been carried out as part of the framework agreement.

This framework agreement was advertised in the Official Journal of the European Union (OJEU) and complies with the relevant EU procurement regulations; it is open to all PAE members, IDeA Marketplace users, all Regional Centres of Excellence and any other public sector authorities.

Under the powers delegated to me in consultation with you, I intend to invite the following companies from the framework agreement to supply quotations for the vehicles.

**Lex Autolease  
SFS  
Translinc  
Automotive Leasing  
SHB 4x4 Hire**

Evaluation will be on the 'best overall value to the Council' which will include price and delivery and environmental considerations.

I therefore, seek your concurrence with the foregoing, and would be pleased if you could sign and return the attached pro-forma to me in the stamped addressed envelope provided.

Yours sincerely

June Clare  
Corporate Director

To: Head of Public Experience  
Northbourne Depot  
Vista Rd  
Clacton on Sea  
Essex  
CO15 6AY

Delegated Power Ref: Part 3.16 (12, 13)

**TENDRING DISTRICT COUNCIL**

**QUOTATIONS FOR THE CONTRACT HIRE WITH MAINTENANCE OF COMMERCIAL VEHICLES UP TO 7.5 TONNES FOR ADDITIONAL VEHICLE FOR ENVIRONMENTAL SERVICES TO SERVICE THE 'WEEKLY COLLECTION SUPPORT SCHEME'**

I refer to your letter dated 29 January 2013 concerning the action you propose to take, under the powers delegated to you in respect of inviting quotations from those companies listed below in accordance with Tendring District Councils Constitution, Contract Procedure Rules, and Selective Tendering.

Lex Autolease  
SFS  
Translinc  
Automotive Leasing  
SHB4x4 Hire

\*I concur/~~do not concur~~ with the action you propose

Additional comments (if applicable)

Signed   
Environment and Coast Protection Portfolio Holder

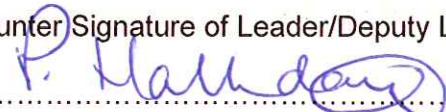
Date 1.2.2013

- Please delete as appropriate

Confirm discussed at Informal Cabinet/PLT Yes/No

Counter Signature of Leader/Deputy Leader:

Date:



1. Feb 2013